

**MEETING OF THE EXECUTIVE COMMITTEE**

**March 20, 2020  
11:00am – 12:00 pm  
Conference Call**

**MINUTES**

<b>Meeting called by:</b>	Mary Martinez Chair
<b>Members Present:</b>	Dennis Garcia, Anthony Tenorio, Joan Tafoya, Robert Dzur
<b>Members Not Present:</b>	Erin Gandara, Eric Herrera, Joe Trimble, Synthia Jaramillo
<b>Staff</b>	Ernie C'deBaca, Connie Lee, Jim Garcia, Michelle Hernandez (General Counsel)
<b>Minute Taker:</b>	Annette Pitera
<b>I. Call to Order</b> Mary Martinez called meeting to order at 11:15am.	
<b>II. Approval of Minutes – February 27, 2020</b> Motion to approve minutes by Mary Martinez. Motion passed.	
<b>III. Additions or Deletions to Agenda</b> None	
<b>IV. Treasurer's Report:</b> A. Treasurer's Report: in the absence of Erin Gandara, Treasurer, the report was given by Connie Lee, AHCC's CFO. 1) New tenant in Suite C: NM State Marshall's Association 2) Discussion on impact of COVID-19 on 2020 Gala. 2021 Gala to be re-evaluated early May. 3) Status of the Finance Committee needs to be determined. Anthony Tenorio made a motion for Mary Martinez, Chair, to consult with the Finance Committee's current members. Motion carried.	
<b>V. New Business</b> A. Discussion on positions of AHCC various staff members during this pandemic crisis. B. The AHCC website has a Coronavirus/COVID-19 page dedicated to resources for small businesses. The Membership Department has created a one-page flyer on how to access resources, which will be sent to the Chamber's membership base. C. The Board of Directors' March 26 <sup>th</sup> meeting will be conducted virtually through Zoom.	

**VI. Old Business**

- A. Discussion followed on measures being taken by the Chamber to increase revenue streams, membership support, future course of the Chamber.
1. Public Engagement Campaign in collaboration with the City of Albuquerque. The AHCC will receive a \$50,000 contract with the City of Albuquerque.
  2. The AHCC is applying for the MBDA grant to be housed at the Chamber. The City of Albuquerque is also applying and the AHCC will collaborate with the city. The City of Albuquerque will be the fiscal agent and primary operator of the grant. Advantages to the Chamber including receiving rent, bringing traffic to the campus, potential new members, positions the Chamber as the small business chamber, the grant will have state-wide reach.
  3. Bernalillo County approached the AHCC to assist their small businesses in the south Valley and East Mountain areas on paid sick leave, minimum wage ordinances, and other issues.
  4. Southern Sandoval Investments and the executive director of the town of Bernalillo approached the Chamber to help their businesses and determine other revenue streams in their area.
  5. The 2021 Migrant American Farmers Organization (MAFO) conference will take place in Albuquerque. Secured by the Chamber's Convention & Tourism Department.
  6. Congresswoman Deb Haaland led a conference call meeting on SBA resources and federal requests/focus for New Mexico. The importance of the 2020 Census was stressed.
  7. A task force headed by Jen Schroer, Secretary of Tourism, to source goods and supplies; collaborate with businesses on how the state can help their communities.
  8. Ernie C'de Baca, in his role as USHCC board members, conducted a regularly scheduled conference call with the chambers falling under his region, on how they are coping and how their members are coping with the pandemic.

**VII. Announcements**

None

**VIII. Adjournment**

Mary Martinez adjourned the meeting at 12:20pm.

*Joan Tafoya*  
 Joan Tafoya, Secretary

*4/23/20*  
 Date