MEETING OF THE EXECUTIVE COMMITTEE
OF THE BOARD OF DIRECTORS
August 20, 2019
3:00 – 4:30pm
Wells Fargo Conference Room

I. CALL TO ORDER (Dennis Garcia, Chair)

II. APPROVAL OF MINUTES (July 16, 2019)

III. ADDITIONS OR DELETIONS TO AGENDA

IV. NEW BUSINESS
A. Treasurer’s Report
B. Budget
C. Leadership Retreat
D. New date for the Board retreat

V. OLD BUSINESS
A. 2019 USHCC National Convention

VI. ANNOUNCEMENTS

VII. ADJOURNMENT
MEETING OF THE EXECUTIVE COMMITTEE  
August 20, 2019  
3:00pm – 4:30pm  
Albuquerque Hispano Chamber of Commerce  

MINUTES  

<table>
<thead>
<tr>
<th>Meeting called by:</th>
<th>Dennis Garcia, Chair</th>
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<tbody>
<tr>
<td>Members Present:</td>
<td>Mary Martinez, Joan Tafoya, Michelle Hernandez, Erin Gandara</td>
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<td>Members Not Present:</td>
<td>Eric Herrera, Tom Domme, Anthony Tenorio, Synthia Jaramillo</td>
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<td>Staff</td>
<td>Ernie C’de Baca, Connie Lee, Jim Garcia, Shannon Jacques</td>
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<td>Minute Taker:</td>
<td>Annette Pitera</td>
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I. Call to Order  
Dennis Garcia called meeting to order at 3:07 pm.  

II. Approval of Minutes – July 16, 2019  
Motion to approve minutes by Dennis Garcia. Motion passed.  

III. Additions or Deletions to Agenda  
A. Board engagement and board attendance at meetings: discussion on the board members’ engagement, attendance at meetings; it was decided that Dennis Garcia and Mary Martinez will speak with each board member individually regarding their engagement and feedback, and will present their findings to the Executive Committee.  

IV. New Business:  
A. Treasurer’s Report and FY2019-2020 Budget presented by Erin Gandara: review of July’s finances and the budget. Auditors made no adjustments and there were no major findings in the budget. Membership is hiring three new sales representatives. The auditors will present to the board once they have completed their audit. It was requested that the more detailed financial report be submitted at the Executive Committee meetings.  
B. Leadership Retreat, August 8, 2019, with Dennis Garcia, Mary Martinez, Michelle Hernandez, Ernie C’de Baca: topics of discussion included reviewing the possibility of a consultant to develop an organizational health assessment (for the staff) and board engagement. It was further discussed that an assessment could also be done with the board members. Dennis Garcia and Mary Martinez will respond to this suggestion once they have completed their report on board engagement.  
C. The Board retreat will take place on November 19th (dinner) and November 20th (Retreat); location to be determined.
V. Old Business
   A. 2019 USHCC National Convention: Ernie C’de Baca gave a brief review of the 
      preparations to date; the Kick-Off celebration will take place on August 27th at the 
      Albuquerque Museum.
   B. Year of Membership: Shannon Jacques reviewed the status of new and closed 
      leads for July 2019.

VI. Announcements
   A. USHCC Energy Summit, November 21-22.

VII. Adjournment
   Dennis Garcia adjourned the meeting at 4:15pm.

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Tom Domme, Secretary                  Date

9/17/19