MEETING OF THE EXECUTIVE COMMITTEE
October 14, 2019
3:00 – 4:30pm
Wells Fargo Conference Room

I. CALL TO ORDER (Dennis Garcia, Chair)

II. APPROVAL OF MINUTES (September 17, 2019)

III. ADDITIONS OR DELETIONS TO AGENDA

IV. TREASURER’S REPORT

V. NEW BUSINESS
   A. Appointment of General Counsel
   B. Conflict of Interest Policy
   C. Government Affairs Policy

VI. OLD BUSINESS
   A. Membership
   B. Board Retreat, November 20

VII. ANNOUNCEMENTS
    A. Dia de los Muertos, Gala Launch Party, November 1
    B. Procurement Summit, November 13

VIII. ADJOURNMENT

JOIN. CONNECT. THRIVE.
**MEETING OF THE EXECUTIVE COMMITTEE**  
**October 14, 2019**  
**3:00pm – 4:30pm**  
Albuquerque Hispano Chamber of Commerce

**MINUTES**

<table>
<thead>
<tr>
<th>Meeting called by:</th>
<th>Dennis Garcia, Chair</th>
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<tbody>
<tr>
<td>Members Present:</td>
<td>Mary Martinez, Anthony Tenorio, Joan Tafoya, Tom Domme, Eric Herrera, Michelle Hernandez</td>
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<td>Members Not Present:</td>
<td>Erin Gandara Synthia Jaramillo</td>
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<tr>
<td>Staff</td>
<td>Ernie C'de Baca, Connie Lee, Jim Garcia</td>
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<td>Minute Taker:</td>
<td>Annette Pitera</td>
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**I. Call to Order**  
Dennis Garcia called meeting to order at 3:07 pm.  
The meeting went into Executive Session from 3:07 to 3:53pm to discuss the 2020 Executive Committee and board of directors’ slates. Both the Executive Committee slate and the board of directors slates were approved by the Executive Committee contingent on the acceptance of the new members and extensions proposed.  
The Executive Committee slate will be presented at the October 24th board meeting and voted on by the board at the November 20th Retreat.  
The board of directors’ slate will be presented for approval at the October 24th board meeting.

**II. Approval of Minutes – September 17, 2019**  
Motion to approve minutes by Dennis Garcia. Motion passed.

**III. Additions or Deletions to Agenda**  
None

**IV. Treasurer’s Report:**  

**V. New Business**  
A. Motion forwarded by Dennis Garcia for Michelle Hernandez to continue serving as general counsel for the AHCC in a non-voting capacity and not as a board member. No addendum to the bylaws is required for this position. The AHCC president has the ability to draw on counsel as needed. Motion to approve appointment by Dennis Garcia. Motion passed effective at the November 20th 2019 Retreat.
<table>
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<tr>
<th>Section</th>
<th>Description</th>
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<tbody>
<tr>
<td>B.</td>
<td>An addition has been made to the AHCC Employee Handbook on the Conflict of Interest Policy.</td>
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<td>C.</td>
<td>Governmental Affairs charter being currently updated. The chair of the board of directors is also the chair of the Governmental Affairs Committee, however, the chair may delegate said position as needed.</td>
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<td>D.</td>
<td>Old Business</td>
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<tr>
<td>A.</td>
<td>Year of Membership: the effort continues but improvements are needed. Membership strategy will be a part of the board retreat agenda on November 20th.</td>
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<tr>
<td>E.</td>
<td>Announcements</td>
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<tr>
<td>A.</td>
<td>Dia de los Muertos Gala launch party, Turquoise Museum, November 1st.</td>
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<tr>
<td>B.</td>
<td>Procurement Summit, National Hispanic Cultural Center, November 13th.</td>
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<td>F.</td>
<td>Adjournment</td>
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<td></td>
<td>Dennis Garcia adjourned the meeting at 5:03pm.</td>
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[Signature]

Tom Homme, Secretary

Date: 11/26/19