MEETING OF THE EXECUTIVE COMMITTEE
September 17, 2019
3:00 – 4:30pm
Wells Fargo Conference Room

I. CALL TO ORDER (Dennis Garcia, Chair)

II. APPROVAL OF MINUTES (August 20, 2019)

III. ADDITIONS OR DELETIONS TO AGENDA

IV. TREASURER’S REPORT

V. NEW BUSINESS

VI. OLD BUSINESS
   A. Membership
   B. Status of 2019 USHCC National Convention

VII. ANNOUNCEMENTS
    A. October 15: State of Hispanic Business event
    B. November 1: Dia de los Muertos, Gala launch party

VIII. ADJOURNMENT

JOIN. CONNECT. THRIVE.
MEETING OF THE EXECUTIVE COMMITTEE  
September 17, 2019  
3:00pm – 4:30pm  
Albuquerque Hispano Chamber of Commerce

MINUTES

<table>
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<tr>
<th>Meeting called by:</th>
<th>Mary Martinez, Chair Elect</th>
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<tr>
<td>Members Present:</td>
<td>Anthony Tenorio, Joan Tafoya, Tom Domme, Erin Gandara</td>
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<td>Members Not Present:</td>
<td>Dennis Garcia, Eric Herrers, Michelle Hernandez, Synthia Jaramillo</td>
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<td>Staff</td>
<td>Ernie C'de Baca, Connie Lee, Jim Garcia, Scott Jaramillo, Jaramillo Accounting Group</td>
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<td>Minute Taker:</td>
<td>Annette Pitera</td>
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I. Call to Order  
Mary Martinez called meeting to order at 3:08 pm.

II. Approval of Minutes – August 20, 2019  
Motion to approve minutes by Mary Martinez. Motion passed.

III. Additions or Deletions to Agenda  
A. None

IV. Treasurer’s Report:  
A. Fraud Report: letter sent by Connie Lee, AHCC CFO to all banks working with the Chamber requesting their procedure and timelines when fraud is reported.
B. Treasurer’s Report: review given by Connie Lee, AHCC CFO.
C. FY19-20 Budget: Scott Jaramillo, of Jaramillo Accounting Group, provided detailed review of the budget and summarized the Conclusion of Audit Report. Good processes and oversight in place, and strong involvement by the President and Vice President in the accounting process. Today is the last date of the audit process. The Executive Committee will present to the Board of Directors to vote on passing the budget. The Executive Committee approved the budget unanimously.

V. New Business  
A. None

VI. Old Business  
A. Year of Membership: three new sales representatives have been hired, two of whom are Spanish speaking; collateral material will be printed in Spanish.
B. USHCC National Convention, September 29-October 1: registrations and hotel rooms have increased for the Convention and the two Chamber Trainings.
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<th>VII. Announcements</th>
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<td>A. November 1: Dia de los Muertos Gala launch party.</td>
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<td>B. Tramway Mercado during Balloon Fiesta, October 8 and October 10 (dates to be confirmed)</td>
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<th>VIII. Adjournment</th>
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<td>Mary Martinez adjourned the meeting at 4:53pm.</td>
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Tom Domme, Secretary

10/15/19

Date